



NOC Volunteers

The ways we need your help	Education	Workforce Readiness	Community Events	Administrative and Clerical
<p>We can't enrich our underserved communities alone. We need volunteers to support our programs along the way.</p>	<p>As an education volunteer, you can support our after school or summer program to enrich the education of children PreK-8th grade.</p>	<p>As a workforce readiness volunteer, you can share your knowledge and passion with our local underserved communities: tax advice, teaching English, computer classes, interviewing skills, health and wellness...</p>	<p>As a community event volunteer, you can help organize for and put on events that will celebrate our local underserved communities: Health/Wellness and Fundraising Events</p>	<p>As an administrative volunteer, you can help us stay on top of our game with the needs of the program centers and the office.</p>
<p>The details...</p>	<p>Supporting reading, writing, math and/or enrichment activities for PreK-8th grade</p> <p>Tutoring small groups or one-on-one</p> <p>Sharing your unique passions or expertise, creating materials or enrichment</p> <p>Walking students to and from the bus stop or neighborhood</p> <p>Computer Knowledge a plus but not required</p>	<p>Organizing adult classes</p> <p>Setting up and taking down classes or preparing materials</p> <p>Teaching a class</p> <p>Outreach</p>	<p>Organization, detail oriented</p> <p>Setting up and taking down events</p> <p>Advertising/ Marketing events</p> <p>Donations</p> <p>Outreach</p>	<p>Organization, detail oriented, copies, mailers, filing, answering calls... some computer knowledge is helpful</p> <p>Outreach</p> <p>Do you have special skills? Experience with Excel Ability to repair or update computers Creating marketing fliers or social media</p>

Volunteer Roles and Responsibilities:

- Understanding the vision and mission of NOC
- Modeling the core values: integrity, compassion, commitment
- Being willing to learn and participate
- Respecting Staff, Adults, and Children of the community
- Communication: about needs, feedback, advance notice about not attending a shift
- Logging volunteer hours
- Keeping internal information confidential